



Logistics Manager Nigeria

OFFER SUMMARY

- **Type of contract** : CDD – Usage Temps plein
- **Expérience** : 2 to 3 years
- **Place** : Maiduguri

Created in 1991, Secours Islamique France (SIF) is an international non-governmental relief and development organization (NGO). SIF acts in strict neutrality, without distinction of origin, gender or religion, and is dedicated to alleviating the suffering of the world's most destitute populations.

Under the guidance of the Head of Mission, the Logistics Manager will be responsible for mission's procurement, general logistics, the fleet management, and asset, warehouse and security management of SIF in Nigeria.

SIF Nigeria mission was opened in 2017 in Maiduguri and large scale food security, wash and protection activities have been implemented in Maiduguri and Ngala LGAs. Current projects implemented in Borno and Zamfara states include food distributions, borehole drillings and emergency response in Farm Center IDP camp. The Nigeria mission is now looking forward to developing new projects in both Borno State in the North-East, and in the North-West to expand its activities and diversify its portfolio.

Your main responsibilities are the Following (evolving and non exhaustive list) :

- Technically support the base logisticians, base managers and program managers ;
- Ensure that all procurements are compliant, tracked and recorded, and ensure that open and free competition for procurements is adhered to ;
- Manage all premises and fleet, follow up movements;
- Ensure smooth communication and collaboration with all departments;
- Ensure implementation of high Security & Safety standards ;
- Frame and support the deployment of SIF teams to new areas of intervention ;
- Support exploration and assessment missions to new areas ;
- Support program teams on the design of projects and specific SOP for emergency activities.

Profile

KNOWLEDGE / STUDIES / DIPLOMAS

- University degree in a relevant field
- 2-3 years of experience in a similar role for an INGO with progressive responsibility
- Team management experience including capacity building



HARD SKILLS

- Fluency in spoken and written
- English is required; Speaking a local language would be an asset;
- Proficiency in Microsoft Office mandatory;
- Previous experience in a volatile context is a must ;
- Previous experience in Nigeria would be an asset ;
- Previous experience with SIF would be an asset

Conditions

- 6 months, full time, renewable;
- Contract start date : ASAP ;
- Remuneration according to profile ;
- Per diem, guesthouse;
- Health insurance - 60% covered by SIF ;
- Repatriation/liability insurance - 100% covered by SIF ;
- Break allowance during the 3 and 9 month breaks ;
- Airfare to and from the mission location to home - paid by SIF at 6 and 12 months.

SIF's Commitment :

Since it was founded in 1991, Secours Islamique France has believed that diversity is a source of wealth. That's why we consider all applications as long as they have the skills required for the position in question.

Our NGO is particularly concerned about the ethical and deontological dimensions of all its activities. We therefore reserve the right to systematically check criminal records during the recruitment process, in accordance with current legislation.

In line with this policy, SIF has zero tolerance for any type of fraud, corruption, moral harassment, abuse or violence of any kind whatsoever, and, more generally, any breach of legislation, regulations or the code of conduct established internally.

As SIF is a humanitarian NGO, the "Do no harm" principle is central : we ensure that the respect and safety of the children we support in our projects is a primary consideration for all our employees and partners. Our charter is a real commitment: we mobilize all our staff to promote, disseminate and respect the principles laid down.



Do you recognize yourself in this profile and support our commitments ?

Come and join our chain of solidarity by applying for this job vacancy to the following e-mail address:

recrutement.international@secours-islamique.org